



## My Mentoring Form (Tomonori Nagano / Japanese Option)

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**Student:** \_\_\_\_\_








**Date:** \_\_\_\_\_

### Resources



#### Important Resources (General)

- Advising webpage: <https://www.laguardia.edu/advising/> 
- Navigate (faculty login): <https://laguardia-cuny.campus.eab.com> 
- DegreeWorks: <https://degreeworks.cuny.edu> 
- DegreeMaps: <https://www.laguardia.edu/academics/advising/degremaps/> 
- LaGuardia Academic Calendar: <https://www.laguardia.edu/academic-calendar/> 
- CUNYFirst: <https://home.cunyfirst.cuny.edu> 
- CUNY T-Rex (course-by-course equivalency): <https://explorer.cuny.edu/course-transfer> 
- CUNY Global Search: <https://globalsearch.cuny.edu/CFGlobalSearchTool/search.jsp> 

#### Important Resources (Japanese Option)

- Japanese Option webpage: <https://t-nagano.com/projects/JapaneseProgram/> 
- Japanese Option blog: <https://chrysanthemum.commons.gc.cuny.edu> 
- Japanese Option 1-page program description: <https://bit.ly/JPNOption2025a> 
- Japanese Option 1-page scholarship information: <https://bit.ly/JPNOption2025d> 
- Japanese Option 1-page transfer/graduation info: <https://bit.ly/JPNOption2025e> 
- Japanese Option orientation docs: <https://t-nagano.com/projects/JapaneseProgram/#orientation> 
- Japanese Option 1-page guides: <https://t-nagano.com/projects/JapaneseProgram/#guides> 

### Pre-Meeting Checklist

- Find out the student's EmplID: \_\_\_\_\_
- Find out the student's cumulative GPA: \_\_\_\_\_
- Check the student's "History" on Navigate (<https://laguardia-cuny.campus.eab.com>) 
- Download the student's DegreeWorks <https://degreeworks.cuny.edu>  as a pdf file. Print it out, if possible.











### Questions

#### (1) For Everyone



- a) What is your most recent experience related to Japan? (e.g., books on Japan, manga, anime, TV shows, games, music, movies, local events, art/museum exhibitions, new Japanese food, school events, social media clips, YouTube videos, etc.)
- b) Which class is the most challenging for you now?
- c) Which class feels the most rewarding or fun this semester?
- d) Which course has the heaviest workload for you this semester?

- e) What specific assignment or project has recently challenged you the most?
- (2) For New ( $\leq 15$  cr.) Students
- a) What aspect of Japanese culture (history, pop culture, technology, games, etc.) first sparked your interest in Japan Studies?
  - b) Do you engage with Japanese in your daily life (e.g., Japanese-speaking friends, music playlists, language apps, social media)? If so, how often?
  - c) How is the Japanese language class (ELJ101)?
- (3) For Continuing ( $\geq 15$  &  $\leq 45$  cr.) Students
- a) Which on-campus services have saved you the most time this semester (e.g., library, club, cafeteria, tutoring, computer labs, printers, public study space, gym/pool, LaGuardia CARE, etc.)?
  - b) Are you interested in studying abroad in Japan?
  - c) If you could pick any Japanese city or region to study in, which would you choose and why?
- (4) For Graduating ( $\geq 45$ ) Students
- a) What is your transfer plan? Do you have any specific school or major in mind?
  - b) Which factors (location, tuition, program reputation, campus culture) matter most in choosing your next school?
  - c) Which industries or job roles appeal to you right now?
  - d) What skills (cultural knowledge, technical skills, language, interpersonal) do you want to strengthen before graduation?
  - e) Where do you see yourself professionally in five years?

## Advisement Procedures

- (5) For New ( $\leq 15$  cr.) Students
- a) Introduce the program orientation materials (<https://t-nagano.com/projects/JapaneseProgram/#orientation> ) if the student hasn't attended the orientation.
  - b) Go over the 1-page program description (<https://bit.ly/JPNOption2025a> )
  - c) Go over the DegreeWorks (<https://degreeworks.cuny.edu> ) in detail.
  - d) Introduce the alumni videos (<https://t-nagano.com/projects/JapaneseProgram/#alumniVoices> )
  - e) Introduce the Japanese Option blog (<https://chrysanthemum.commons.gc.cuny.edu> )
- (6) For Continuing ( $\geq 15$  &  $\leq 45$  cr.) Students
- a) Go over the 1-page program description (<https://bit.ly/JPNOption2025a> )
  - b) Go over the DegreeWorks (<https://degreeworks.cuny.edu> )
  - c) Discuss the transfer option with the 1-page transfer/graduation info (<https://bit.ly/JPNOption2025e> )
  - d) Use the 1-page guides (<https://t-nagano.com/projects/JapaneseProgram/#guides> ), depending on the student's interests
- (7) For Graduating ( $\geq 45$ ) Students
- a) Go over the 1-page transfer/graduation information (<https://bit.ly/JPNOption2025e> )
  - b) Go over the 1-page scholarship information (<https://bit.ly/JPNOption2025d> )

## Action Items

- E-mail a summary of the discussion (i.e., action items) to the student after the meeting.
- Copy the relevant section of the e-mail as a Note on Navigate (<https://laguardia-cuny.campus.eab.com> ). If you are not sure how to document your conversation with a student on Navigate, go to <http://laguardia.edu/navigate/faculty/>  and download the "Using Notes in EAB Navigate" guide.